**Serious Concern Form**

**Reporting a Serious Concern to the Scottish Housing Regulator**

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| **Section 1: Your contact details** | |
| 1. Title and full name: | Click here to enter text. |
| 1. Tenant/Representative/Group: | ***Please tick below, as appropriate. Are you:***  A tenant of a social landlord  An individual representing a tenant  A tenants’ representative group  Other (please state below) |
| 1. Telephone number: | Daytime:Click here to enter text.  Mobile:Click here to enter text. |
| 1. Email address: | Click here to enter text. |
| 1. Correspondence address: | Click here to enter text. |

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| **Section 2: Social Landlord details (that this serious concern relates to)** | |
| 1. Name of social landlord and your contact person at it: | Click here to enter text. |
| 1. Does the issue affect a group of the social landlord tenants? | YesNo  *(if no, please refer to the social landlord’s complaint procedures)* |
| 1. Date that the issue was reported to the social landlord: | Click here to enter text. |
| 1. Date that the social landlord responded to you (if a response has been received): | Click here to enter text. |

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| **Section 3: Tell us about the serious concern** |
| 1. Please provide a summary about the serious concern and the social landlord’s response, and why you believe the serious concern has not been resolved or resolved within a reasonable time:   *Please submit a copy of all relevant information that you hold (e.g., letters, emails, reports) with this form. Please provide as much information as possible.*  Click here to enter text. |

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| **Section 4: Other regulatory bodies** |
| 1. Has this matter been raised with any other regulatory bodies (for example, Scottish Public Services Ombudsman (SPSO), Office of the Scottish Charity Regulator (OSCR), Health & Safety Executive)?   No  Yes  (*if yes, please provide the name of the regulatory body below)* |

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| **Section 5: Your checklist** |
| 1. Please tick to confirm that you have completed the following stages before contacting us:  * You are satisfied that your concern affects a group of the social landlord tenants: * You have contacted the social landlord about the issue: * You have confirmed if you have received a response from the social landlord: * You have completed all relevant sections of this form: * You have attached all relevant supporting information to this form: |

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| **Section 6: Our Contact Details** |
| 1. To report a serious concern to us please complete this form and send it to us attaching as much relevant information as possible. You can send this information to us by:  * **Email:** [shr@shr.gov.scot](mailto:shr@shr.gov.scot) * **Post:** Scottish Housing Regulator, 2nd Floor. George House, 36 North Hanover Street, Glasgow,   G1 2AD   * **Phone:** If you require further information about reporting a serious concern, please phone 0141 242 5642 * **Website:** [www.housingregulator.gov.scot](http://www.scottishhousingregulator.gov.uk/) |

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| **Section 7: For internal use only** |
| **Date received by SHR:** Click here to enter text.  **Date acknowledgement issued (within 5 working days):** Click here to enter text.  **SHR contact person:** Click here to enter text. |